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September 10, 2024

Mr. Gerald Steen
President, Madison County Board of Supervisors
P.O. Box 608
Canton, MS 39046

RE: STP-6985-00(001)LPA/106993-701000
Madison County

Dear LPA Official:

This is to advise that the Mississippi Transportation Commission has concurred in your request to award the contract for the construction of the subject project and you are hereby authorized to send the Notice of Award Letter and contract documents to Hemphill Construction Company, Inc., Florence, MS. Upon execution of the contract, you are authorized to issue the Notice to Proceed/Notice of Execution to the contractor and copies of this Notice should be furnished to the Chief Engineer, State Local Public Agency Engineer, Materials Engineer and Construction Engineer, MDOT, Box 1850, Jackson, Mississippi 39215, and to the District Engineer & District LPA Engineer, P.O. Box 90, Newton, MS 39345. Prior approval by MDOT is required for any Supplemental Agreement and Quantity Adjustment to become part of this contract. See Chapter 7, Item 7.5 Supplemental Agreements in the on-line PDM (www.gomdot.com, Projects, Local Public Agencies).

The LPA's share (20%) will be deducted from each monthly LPA-001 (Generated by MDOT's LPA Site Manager) but will convert to a maximum of 100% as the federal funds are exhausted. The total project cost (consists of the low bid and contingencies) for this project is \$40,558,316.00. Federal funds in the amount of \$8,400,000.00 will be applied toward this project. Based on the total project cost for construction and federal funds awarded, the actual LPA local percentage is (79.29%). As a reminder, any cost exceeding the federal amount of \$8,400,000.00 will be borne by the LPA.

The CFDA number, **20.205-Highway Planning and Construction**, is to be used on the Schedule of Federal Expenditures to report the federal project expenditures incurred in the current fiscal year.

As a sub recipient of FHWA pass-through funds, the LPA is required to complete and submit the Single Audit Certification and Exemption Form. The LPA is required to complete and submit this form every fiscal year hereafter until the project close-out.

Your attention is respectfully directed to the on-line PDM as it pertains to engineering and supervision of the construction and sampling and testing of materials. Also, as contained in the PDM, it is requested that ten (10) copies of the executed proposal, contract documents, and half scale plans be furnished to this office for distribution. One of these copies must be certified by the LPA as a true and correct copy of the original.

Attached are the original OCR-481-LPA Forms for the referenced project. Copies of this original, approved form must be inserted into each of the executed contracts. The LPA must retain the Original OCR-481-LPA Form for their files.

There are several forms used to monitor the contractor's progress in administering the Disadvantaged Business Enterprise requirements in this contract: OCR-482-LPA, OCR-483-LPA, OCR-484-LPA, OCR-487-LPA. If you have questions concerning usage of these forms and what you should do with them, you may contact the Civil Rights Division, Box 1850, Jackson, Mississippi, or @ (601) 359-7466.

Also, included in the attachments are the following forms:

- RPS-1 (Rev. 6-19) - Request for Permission to Subcontract, which we are recommending that LPA's utilize unless they have their own form. Please do not use the MDOT CAD-720 form.
- NRAA-1 (Rev 6-19) - Notice of Requirements for Affirmative Action to Ensure Equal Employment Opportunity (Executive Order 11246).
- SCC-1 (Rev. 6-19) - Sub-Contract Certification for Federal Aid Projects.

It will be necessary to hold a preconstruction conference **before the contract time is scheduled to begin** and **before the beginning of any construction** on this project. Please contact your District LPA Engineer for the persons that should be included in attendance at the preconstruction conference.

Sincerely,



Mitchell R. Young, P. E.
State LPA Engineer

MRY:phm

| | |
|--|---|
| cc: Commissioner Willie Simmons | LPA Division |
| Director of Preconstruction- Engineering | District LPA Engineer (Tillery) |
| Federal Highway Administration | Central File |
| Construction Engineer | Neel-Schaffer, Inc. (Non-Participating) |
| Materials Division | |
| District Engineer | |
| Civil Rights DBE Coordinator | |

Local Public Agency: _____

REQUEST FOR PERMISSION TO SUBCONTRACT

Request No. _____

Contract No. _____

County _____

Gentlemen:

I [We] [the prime contractor] [a subcontractor] propose to subcontract the following items to _____, named in accordance with Special Provisions providing for subcontracting included in our contract. In the event of your disapproval of this subcontractor or your disapproval of performance of such subcontractor at any time, I [we] agree to perform such items of work with my [our] own organization in full compliance with all applicable terms of our contract. I [we] agree that this procedure will not relieve us of any of the responsibilities under our contract.

It is agreed and understood that the approval or disapproval of the subcontractor and approval or disapproval of the performance of subcontractor does not create or impute any liability or contractual obligation by and between the subcontractor and the Local Public Agency.

I [We] the prime contractor agree that this procedure will not relieve us of any of the responsibilities and obligations of our contract and I [we] shall indemnify and save harmless the Local Public Agency from all claims, demands, suits, damages, costs, and expenses and loss [including attorney's fees] arising or resulting from this subcontract.

I [We] certify that said party is particularly experienced and equipped for such work and that the subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the prime contract and that all pertinent conditions and requirements of our contract with the Local Public Agency covering this project have been explained to the proposed subcontractor and that when applicable federally required contract provisions are physically incorporated into the agreement furnished to the subcontractor.

I [We] have attached a copy of said subcontract to this request.

I [We] have attached the completed LPA forms NRAA-1, and SCC-1 for Federal Aid projects.

The prices shown below are the prime contract unit prices:

| ITEM | QUANTITY | UNIT | PRIME CONT. UNIT PRICE | AMOUNT |
|-------|----------|-------|---------------------------|----------|
| _____ | _____ | _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | \$ _____ | \$ _____ |
| _____ | _____ | _____ | \$ _____ | \$ _____ |

I [We] hereby certify that the persons or firms named above as subcontractors was with the knowledge and consent of the persons or firms named.

Date _____, 20 _____

Contractor

By: _____
Signature

Address: _____

I [We] hereby certify that the use of our names as subcontractors on the above items, was and is with our knowledge and consent.

Date _____, 20 _____

(Sub) Subcontractor

Federal Tax ID: _____

By: _____
Signature

Address: _____

Total This Request \$ _____ = _____ %

Previous Request \$ _____ = _____ %

Total To Date \$ _____ = _____ %

Quantities Checked: _____

Approval Recommended: _____, 20 _____

CE&I Engineer / Architect

Approved: _____, 20 _____

Chief LPA Official (Signature)

NOTE: The subcontract items of all subcontracts shall not exceed 60% of the total contract amount exclusive of specialty items. Please submit signed original documents on all requests.

Attachment Page

| ITEM | QUANTITY | UNIT | PRIME CONT. UNIT PRICE | AMOUNT |
|------|----------|------|---------------------------|--------|
|------|----------|------|---------------------------|--------|